

Minutes of the Board Meeting of the Tolbert Charter Academy School Board

Date: April 18, 2022

Time: 7:00 p.m. ZoomOnline

Board members

**Mark Tolbert, President | Blaine Clark, Treasurer | Linda Edgely, Secretary |
TuJuania Scott, Board Member | Aldon Jones, Board Member | Troy Nash, Board
Member**

- **Call to Order**

The meeting was called to order at 7:09 p.m. by Bishop Mark Tolbert, Board President. Board members present at the meeting were:

- Bishop Mark Tolbert
- Linda Edgely
- Aldon Jones
- Troy Nash
- Blaine Clark

Absent:

- TuJuania Scott

- **Approval of Minutes of the Previous Meeting**

A motion was made by Troy Nash to accept the March 21, 2022 board meeting minutes. The motion was seconded by Linda Edgely.

Motion carried. Vote 4/0

- **Approval of Bills**

A motion was made by Blaine Clark to approve the monthly bills for payment. The motion was seconded by Linda Edgely.

Motion carried. Vote 4/0

- **Superintendent's Report- Dr. Mitchell (report emailed)**

April Enrollment Update –

KDG -35; 1ST 33; 2ND 48; 3RD 49; 4TH 30; 5TH 46; 6TH 41; 7TH 35; 8TH 33

PREK K 15

LAUNCH 9

NILES 2

TOTAL 376

1. Currently, our school is going through the process of completing the transfer from MU to the State of Missouri Charter Commission. This process has been long and can at times seem cumbersome. I have asked those in the charter commission office to make me

their **only** contact person and I will get you the needed information that comes from them. There have apparently been issues with some from the charter office reaching out directly to BOE members and other school personnel without my knowledge. Moving forward, any information that needs to be shared from the charter commission will come directly from me.

2. COVID Update – There have been no cases or exposures due to COVID in our school since our last meeting. We believe that this is a direct outcome of continuing masks in our building and we would like to continue this practice until the end of the year
3. We did have an outbreak of the stomach flu and virus. Many students and some staff were affected. Thankfully, that has died down and we are back to a sense of normalcy.
4. We have started the process of working with each department on potential budget needs for next year. As we are beginning this process, we have a goal in mind to reduce expenditures over last year and we do have a plan in place for that.
5. Our data from MAP this year will be used as baseline data as we build our school improvement strategic plan. Once the MAP test is complete we will begin building our strategic plan of improvement. Our initial goal to reduce the number of students scoring in below basic appears to be a goal that is met. We don't have the exact numbers but as soon as we get them I will update the BOE. I am basing this on the Evaluate test, which can be used as a predictor of student scoring on MAP.
6. Our Instructional Leadership Team will be convening on March 16-17 at Kauffman to begin the work of our school strategic plan for the next 4 years. The plan will include academic targets, behavioral targets, and more.
7. LINC may be in the process of cutting funding to schools in the area. Bishop Tolbert will reach out to the Boys and Girls Club of KC as possible before and after school care for K-8.

Principal's Report (emailed)

I. Instruction/Learning

A. Instructional Coach Professional Development

1. Event: Spring 2022 Learner First Instructional Coaching Summit!
2. Date: May 4-5th
3. Time: 9 a.m. - 3 p.m.
4. Location: Zoom

II. Staffing

A. Hiring Teachers/Staff

III. Athletic Department

A. Schedule- Southeast High School at 4pm

1. April 14th
2. April 21st
3. April 28th

B. Budget

1. Track uniforms
2. Equipment (batons, shot put, disc and jump boards)

IV. Student/Student Achievement

A. [MAP Testing Schedule](#)

V. Parents/Community Partners

- Parent Night/Scholastic Book Fair
 - Wednesday. May 4th from 4-6 p.m.

- Snacks will be provided
- Pastries w/Parents (Drive-Up Event)
 - Friday, May 13th from 7-8:20 a.m.

- **Action Items:**

- 1) Approve Salary Scale
 - approved during the March 21 board meeting.
- 2) Approve 2022-2023 Student Calendar

A motion was made by Aldon Jones to approve the 2022-2023 school calendar. The motion was seconded by Troy Nash.

Motion carried. Vote 4/0

- **Items for Discussion:**

- 1) MO Charter Commission Meeting Summary Letter (emailed)
 - The Board will address this further at the May Board meeting.
- 2) Overall staffing update for 22-23
 - Included in the Principal's Report
- 3) MEC Filing
 - Board members need to file by May 1, 2022.
- 4) Dean of Students and Principal Recommendations- E. Payton & T. Abbott
 - Will discuss at the May board meeting

- **Board Committee Reports**

- Student Performance Committee Report- Superintendent's Report
- Board Governance- no report.
- Finance Report, Mr. Clark- Chair

A motion was made by Linda Edgley to approve the financial report. The motion was seconded by Troy Nash.

Motion carried. Vote 4/0

- **Next Meeting Date & Location: May 16, 2022, ZoomOnline**

- **Adjournment**

Blaine Clark made the motion to adjourn the meeting. The motion was seconded by Linda Edgely. Motion carried. Vote 4/0. Meeting adjourned at 8:31 p.m.

Submitted by Ashley Walker, Administrative Assistant